

STAT

Approved For Release 2009/04/13 : CIA-RDP85-01218R000100210001-4

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Approved For Release 2009/04/13 : CIA-RDP85-01218R000100210001-4



DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Thursday, 31 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_

HOST: DCI XX DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: \_\_\_\_\_

PLACE: DCI D.R. \_\_\_\_\_ EDR \_\_\_\_\_ OTHER: DCI's Office

GUEST LIST: Mr. Casey, host

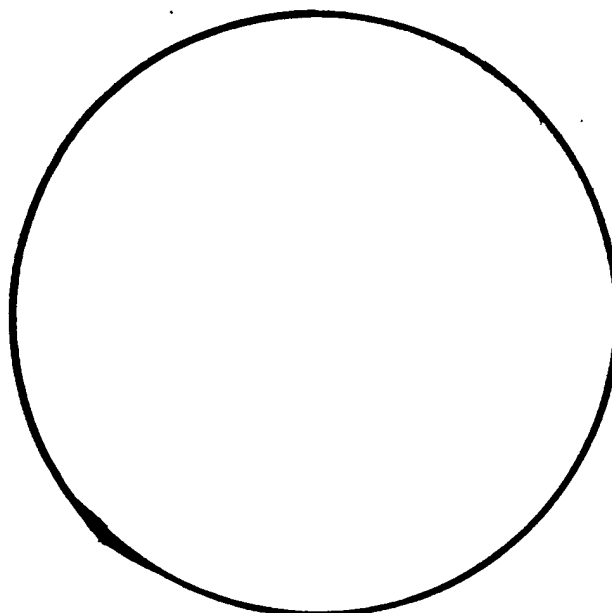
George Lauder, D/PAO

STAT

MENU: Tomato Juice  
Filet Mignon (small) with Sauteed Mushrooms  
Fresh Zucchini (Lightly Steamed)  
Tossed Green Salad (with Choice of Dressing)  
Rose Wine with Meal  
Fresh Fruit Cup

TOTAL: 3

SEATING ARRANGEMENT: (WINDOWS)



CONFIDENTIAL

DINING ROOM EVENTS  
CHECKLISTTime/Date of Event: 1200 - Tuesday, 29 January 1985Event: Breakfast \_\_\_\_\_ Luncheon xx Dinner \_\_\_\_\_ Other \_\_\_\_\_Host: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other DDO or ADDOPlace: DCI D.R. xx Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

In Honor Of: \_\_\_\_\_ Visitor \_\_\_\_\_

Total Number of Attendees: 8-10Sponsoring Component: EUR/DDO Charge To: 42002Contact: \_\_\_\_\_ Room 4B4405Date Reservation Made: 8 Jan 1985 By: NDL  
PB OfficerEDR and \_\_\_\_\_ advised: 8 Jan 85 Cys to: O/DDO; EUR/DDO; EDR  
DatePlace Cards:  
Ordered \_\_\_\_\_ Date \_\_\_\_\_ Received 1/25/85 To EDR \_\_\_\_\_  
Date Date DateMenu:  
Prepared 1/25/85 Date \_\_\_\_\_ Distributed To: Addo; C/EUR/DDO;  
C/EUR DDO; EDR

CONFIDENTIAL

DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Tuesday, 29 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_

HOST: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER:  ADDO

PLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_

GUEST LIST:

\*ADD -

MENU: Cocktails  
Fresh Fruit Cup  
Filet Mignon  
Vegetable of the Day  
Tossed Green Salad  
Red Wine with Meal  
Sherbet  
Coffee/Tea

TOTAL: ~~8~~ 9

SEATING ARRANGEMENT: (WINDOWS)

C O N F I D E N T I A L

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STAT

C O N F I D E N T I A L

Menu: \_\_\_\_\_  
Prepared 1/24 Date \_\_\_\_\_ Distributed To: DCI, DDO; C/EUR; EDR



## DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Monday, 28 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI XX DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: \_\_\_\_\_PLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_

GUEST LIST: Mr. Casey, host

Mr. Clair E. George, DDO

Mr. Duane R. Clarridge, C/EUR/DDO

Colonel George Kolt, NIO/EUR

TOTAL: 10

MENU: Fresh Melon

Broiled Baby Lamb Chops (mint sauce on side)

Peas and Carrots

Tossed Green Salad

Vanilla Ice Cream with Creme de Menthe Sauce (serve DCI ice cream without sauce)

White Wine with Meal (EUR will supply)

[Note: guest of honor drinks  
white wine only]

SEATING ARRANGEMENT:

(WINDOWS)

Colonel Kolt

Mr. Clarridge

Mr. George

Mr. Casey

CONFIDENTIAL

Date

## ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	E/I Tove/may		14/1/85
2.			
3.	O-C/EAR nancy nlc		
4.			
5.	Protocol		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

DCI's luncheon on 28 January 1985, Monday at 1200 hours (noon).

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

☆ GPO : 1983 O - 381-529 (301)

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Suggested Menu: (Not necessary if DCI is the host)

Cocktails:

*None*

Menu:

Melon

+ ~~Lamb Chops~~ <sup>OR</sup> - with ~~Julienne Potatoes~~ and pearl onions (few)

Fresh Asparagus

Tossed Green Salad with Italian tomatoes, Oil and Vinegar Dressing

White Wine for the guest of honor and/or Red Wine with meal.

(EUR Division will provide the wine).

Vanilla Ice Cream with ~~Creme de Menthe Sauce~~.

*sk Except DCI*

+Pls serve baby lamb chops. ~~Serve~~ two chops each (1 inch thick).

Suggested Seating Arrangement:

(WINDOWS)

STAT

Mr. Casey

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Special Programs Officer, OTE  
1032 CofC

EXTENSION

NO.

DATE

22 January 1985

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Protocol Branch  
7E31 Hqs  
Attn: Nancy

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Attached is the proposed seating chart and menu for the luncheon to be hosted by Mr. Taylor on 28 January 1985 for the National Security Agency's Military Officer Advanced Cryptologic Course (CY-500).

Please let me or Peggy know if you want to make any changes.

Thanks,

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**Menu for CY500 Luncheon  
28 January 1985**

**Tomato Juice  
Salad with Italian Dressing  
Chicken Breast  
French Cut Green Beans  
Vanilla Ice Cream  
Rolls and Butter  
Coffee/Tea**

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Agency Participants  
Luncheon for  
NSA's CY 500 Class  
28 January 1985  
11:30 a.m. - 12:30 p.m.

James Taylor, Executive Director      Host  
John Stein, Inspector General  
George Lauder, Director, Public Affairs Office



STAT

*Cancelled*  
*1/22/85 - per O/DCI*DINING ROOM EVENTS  
CHECKLISTTime/Date of Event: 0745 - Friday, 25 January 1985Event: Breakfast XX Luncheon \_\_\_\_\_ Dinner \_\_\_\_\_ Other \_\_\_\_\_Host: DCI XX DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other \_\_\_\_\_Place: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_In Honor Of: Secretary of Defense, Deputy Secretary of DefenseTotal Number of Attendees: 4Sponsoring Component: DCI Charge To: 45005Contact: Betty Ext:        Room 7D60Date Reservation Made: 22 January 1985 By: NDL  
PB OfficerEDR and        advised: 22 Jan 85 Cys to: O/DCI; O/DDCI; EDR  
DatePlace Cards:  
Ordered N/A Received        To EDR         
Date Date DateMenu:  
Prepared N/A Distributed To:         
DateGUEST LIST: DCI  
The Secretary of Defense  
The Deputy Secretary of Defense  
DDCI

Menu to be selected at table

Use small table

DINING ROOM EVENTS  
CHECKLISTTime/Date of Event: 1200 - Thursday, 24 January 1985Event: Breakfast \_\_\_\_\_ Luncheon / XX Dinner \_\_\_\_\_ Other \_\_\_\_\_Host: DCI XX DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other \_\_\_\_\_Place: DCI D.R. \_\_\_\_\_ Executive Dining Room XX (half to be closed)  
Other: \_\_\_\_\_In Honor Of: Academic ScholarsTotal Number of Attendees: 12Sponsoring Component: DDI/SOVA Charge To: 24414Contact: [redacted] Room 4E64 HqsDate Reservation Made: 16 Jan 85 By: NDL  
PB OfficerEDR and [redacted] advised: 16 Jan 85 Cys to: O/DCI; SOVA/DDI; EDR  
DatePlace Cards:  
Ordered 22 Jan 85 Received \_\_\_\_\_ To EDR \_\_\_\_\_  
Date Date DateMenu:  
Prepared 1/23/85 Distributed To: DCI;  
Date

## DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Thursday, 24 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI XX DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: \_\_\_\_\_PLACE: DCI D.R. \_\_\_\_\_ EDR Half Closed OTHER: \_\_\_\_\_

GUEST LIST: Mr. Casey, host

(see attached sheet)

MENU: Tomato Juice  
Chicken Divan (Light on Sauce)  
French Style Green Beans  
Tossed Green Salad  
White Wine with Meal  
Fresh Fruit Cup  
Coffee/Tea

TOTAL: 12

## SEATING ARRANGEMENT:

STAT

Mr. Casey

**Page Denied**

TRANSMITTAL SLIP		DATE
		18 Jan 85
		DC/Protocol Br.
ROOM NO.	BUILDING	
7E31	Hqs.	
REMARKS:		
Here is the form you asked me to fill out for the DCI's luncheon on 24 January.		
FRC		
ROOM	EXTENSION	
4E65	Hqs.	
SA/PA/SOVA		

FORM NO. 241  
1 FEB 85

REPLACES FORM 36-8  
UNCLASSIFIED COPY AND FILE

(47)

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# DINING ROOM EVENTS CHECKLIST

Time/Date of Event: 1200 - Thursday, 24 January 1985

Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_

Host: DCI \_\_\_\_\_ DDCI XX ExDir \_\_\_\_\_ Other \_\_\_\_\_

Place: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

In Honor Of: [Redacted]

Total Number of Attendees: 6

Sponsoring Component: EA/DDO Charge To: 44008

Contact: Jill Ext: [Redacted] Room 5D00

Date Reservation Made: 9 Jan 1985 By: NDL  
PB Officer

EDR and [Redacted] advised: 9 Jan 85 Cys to: O/DDCI; EA/DDO; EDR  
Date

Place Cards:  
Ordered \_\_\_\_\_ Received 1/17 To EDR \_\_\_\_\_  
Date Date Date

Menu:  
Prepared 1/17/85 Distributed To: O/DDCI; EDR; DC/EA;  
Date NIO/NE

*Revision - ADDO  
- C/EA  
- NIO/NE  
- EDR*

CONFIDENTIAL



CONFIDENTIAL  
DINING ROOM EVENTS

\* Revision 18 Jan 85

\*\* Revision 22 Jan 85

TIME/DAY/DATE: 1200 - Thursday, 24 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI \_\_\_\_\_ DDCI XX EX DIR \_\_\_\_\_ OTHER: \_\_\_\_\_PLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_GUEST LIST: ~~Mr. McMahon, host~~ \*\*

\*

Mr. Graham Fuller, NIO/NE

\*

TOTAL: 6 = 6

MENU: Tomato Juice  
 Chicken Divan (Light on Sauce)  
 French Style Green Beans  
 Tossed Green Salad with Vinaigrette Dressing  
 White Wine with Meal  
 Fresh Fruit Cup  
 Coffee/Tea

SEATING ARRANGEMENT:

(WINDOWS)

Mr. Fuller

CONFIDENTIAL

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CONFIDENTIAL

CANCELED 8 Jan 85

DINING ROOM EVENTS  
CHECKLIST

Time/Date of Event: 1230 - Wednesday, 23 January 1984<sup>5</sup>

Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_

Host: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other Clair George, DDO

Place: DCI D.R. xx Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

25X1 In Honor Of: \_\_\_\_\_ Visitor \_\_\_\_\_

Total Number of Attendees: 6

Sponsoring Component: EA/DDO Charge To: 44008

25X1 Contact: Arn Ext: \_\_\_\_\_ Room 5D00 Hqs

Date Reservation Made: 27 December 1984 By: NDL  
PB Officer

25X1 EDR and \_\_\_\_\_ advised: 27 Dec 1984 Cys to: O/DDO; C/EA/DDO; EDR  
Date

Place Cards:  
Ordered \_\_\_\_\_ Received \_\_\_\_\_ To EDR \_\_\_\_\_  
Date Date Date

Menu:  
Prepared \_\_\_\_\_ Distributed To: \_\_\_\_\_  
Date

CONFIDENTIAL

# DINING ROOM EVENTS CHECKLIST

Time/Date of Event: 1200 - Wednesday, 23 January 1985

Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_

Host: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other                      C/LA/DDO

Place: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

In Honor Of: Visitors                     

Total Number of Attendees: 6-7

Sponsoring Component: LA/DDO Charge To: 34298

Contact: Linda Ext:              Room 3C2016

Date Reservation Made: 17 Jan 85 By: NDL  
PB Officer

EDR and              advised: 17 Jan 85 Cys to: LA/DDO; EDR  
Date

Place Cards:  
Ordered                      Received                      To EDR 1/22/85  
Date Date Date

Menu:  
Prepared 1/22/85 Distributed To: C/LA; EDR  
Date

C O N F I D E N T I A L

DINING ROOM EVENTS

\*\* Revision - 22 Jan 85

TIME/DAY/DATE: 1200 - Wednesday, 23 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_

HOST: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER:  C/LA/DDO

PLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_

GUEST LIST:

\*\*

\*\*

\*\*

\* ADD -

TOTAL: 6  
8-9

MENU: Fresh Fruit Cup  
Veal Almondine  
Fresh Broccoli with Light Butter Sauce  
Tossed Salad with Choice of Dressing (Vinaigrette Included)  
White Wine with Meal  
Coffee/Tea  
Vanilla Ice Cream with Creme de Menthe Sauce

SEATING ARRANGEMENT: (WINDOWS)

C O N F I D E N T I A L

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**CONFIDENTIAL**

25X1

**Suggested Menu: (Not necessary if DCI is the host)**

Fresh Fruit Cup

Veal Almondine

Fresh Broccoli with Light Butter Sauce

25X1 Tossed Salad with Vinaigrette Dressing

White Wine with Meal

Coffee/Tea

25X1 Vanilla Ice Cream with Creme de Menthe Sauce

**Suggested Seating Arrangement:**

**(WINDOWS)**

25X1

**CONFIDENTIAL**

# DINING ROOM EVENTS CHECKLIST

Time/Date of Event: 1200 - Tuesday, 22 January 1984

Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_

Host: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other [redacted] C/AF/DDO

Place: DCI D.R. \_\_\_\_\_ XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

In Honor Of: [redacted] Visitors \_\_\_\_\_

Total Number of Attendees: 8

Sponsoring Component: AF/DDO Charge To: 29991

Contact: [redacted] Room 3C43

Date Reservation Made: 2 Jan 1985 By: NDL  
PB Officer

EDR and [redacted] advised: 2 Jan 1985 Cys to: C/AF/DDO; EDR  
Date

Place Cards:  
Ordered \_\_\_\_\_ Date \_\_\_\_\_ Received \_\_\_\_\_ Date \_\_\_\_\_ To EDR 1/16  
Date

Menu:  
Prepared 1/16 Date \_\_\_\_\_ Distributed To: EDR; AF; IG

*Per [redacted] in place card*

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CONFIDENTIAL  
DINING ROOM EVENTS\* Revision 18 Jan 85  
\*\* Revision 22 Jan 85  
\*\*\* Revision 22 Jan 85

TIME/DAY/DATE: 1200 - Tuesday, 22 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_25X1 HOST: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: 25X1 PLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_ C/AF/DDO25X1 GUEST LIST: 25X1 Mr. John Stein. IG host \*\*\*  
25X1 \* ADD TOTAL: ~~7~~ 8 = 7MENU: Fresh Fruit Cup  
Chicken Cordon Bleu  
Wild Rice  
Tossed Salad with Choice of Dressing  
White Wine with Meal  
Sherbet  
Coffee/Tea

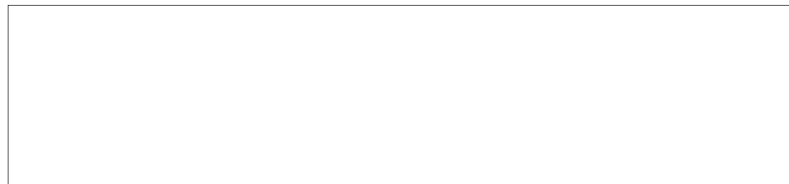
SEATING ARRANGEMENT: (WINDOWS)

25X1 25X1 25X1 

Mr. Stein

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add to luncheon - 22 January  
1200 hours  
DCI dining room

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**Suggested Menu: (Not necessary if DCI is the host)**

Fruit Cup

~~Crepes a la Reine (French pancakes stuffed w/creamed chicken)~~

~~Mexican corn and green peas~~

Tossed green salad with choice of dressing *wild rice*

Sherbet

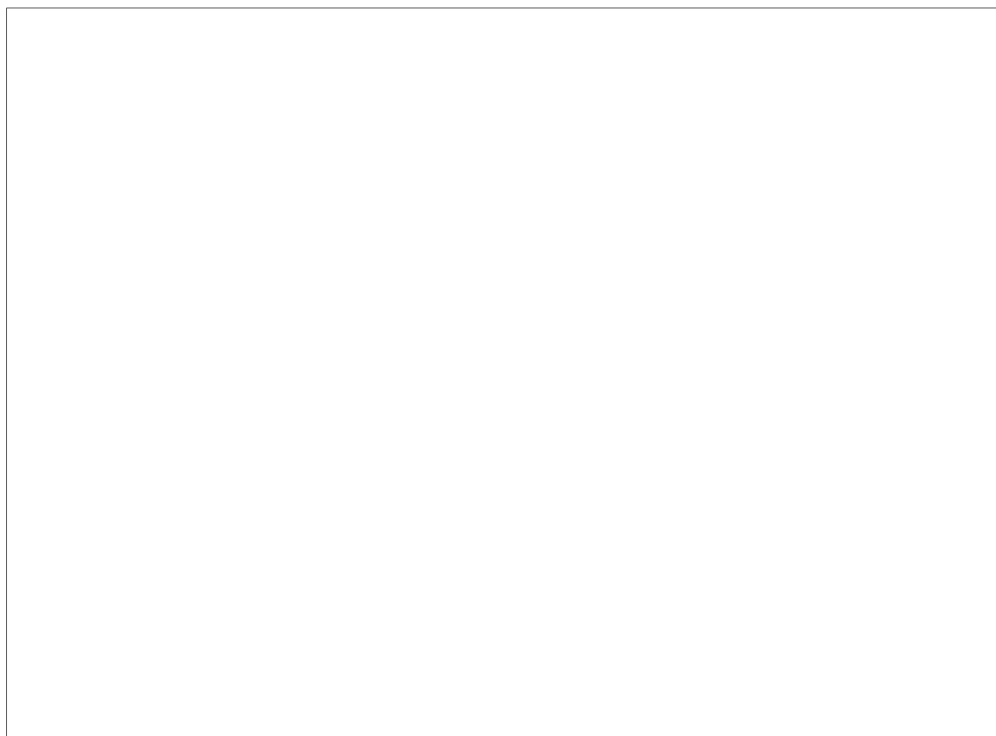
Coffee/tea

white wine to be served with luncheon

**Suggested Seating Arrangement:**

(WINDOWS)

STAT



TIME/DAY/DATE: 1200 - Tuesday, 22 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_

HOST: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER:

PLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_ C/AF/DDO

GUEST LIST:

TOTAL: 8

MENU: Fresh Fruit Cup  
Chicken Cordon Bleu  
Wild Rice  
Tossed Salad with Choice of Dressing  
White Wine with Meal  
Sherbet  
Coffee/Tea

SEATING ARRANGEMENT: (WINDOWS)

CONFIDENTIAL

DINING ROOM EVENTS  
CHECKLIST

Time/Date of Event: 1200 - 18 January 1985

Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_

Host: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other \_\_\_\_\_ D/CPAS/DDI \_\_\_\_\_

Place: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

In Honor Of: \_\_\_\_\_

Total Number of Attendees: 8

Sponsoring Component: ILS/CPAS/DDI Charge To: 43208

Contact: Shirley Ext: \_\_\_\_\_ Room 7G15 Hqs

Date Reservation Made: 7 Jan 1985 By: \_\_\_\_\_  
PB Officer

EDR and \_\_\_\_\_ advised: 7 Jan 85 Cys to: ILS/CPAS; EDR  
Date

Place Cards:  
Ordered \_\_\_\_\_ Date \_\_\_\_\_ Received \_\_\_\_\_ Date \_\_\_\_\_ To EDR 15 Jan  
Date

Menu:  
Prepared 15 Jan Date \_\_\_\_\_ Distributed To: EDR - all attendees

CONFIDENTIAL

INING ROOM EVENTS

\* Revised  
18 Jan 85

TIME/DAY/DATE: 1200 - Friday, 18 January 1985

\* \* Revised again  
to delete

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_

HOST: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: \_\_\_\_\_

D/CPAS

PLACE: DCI D.R. \_\_\_\_\_ XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_

GUEST LIST:

[Empty box for Guest List]

\* ~~ADD~~

~~XX delete~~

TOTAL: 9  
8

MENU: ~~Tomato-Beef-Soup~~ New England Clam Chowder  
Filet Mignon  
Vegetable of the Day  
Tossed Salad w/Choice of Dressing  
Mondavi Red Wine w/Meal  
Fresh Fruit Cup  
Coffee/Tea

SEATING ARRANGEMENT: (WINDOWS)

[Empty box for Seating Arrangement]

CONFIDENTIAL

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**Suggested Menu: (Not necessary if DCI is the host)**

\*

25X1

Tomato beef soup  
Filet Mignon  
veg of the day  
salad

Fresh Fruit cup

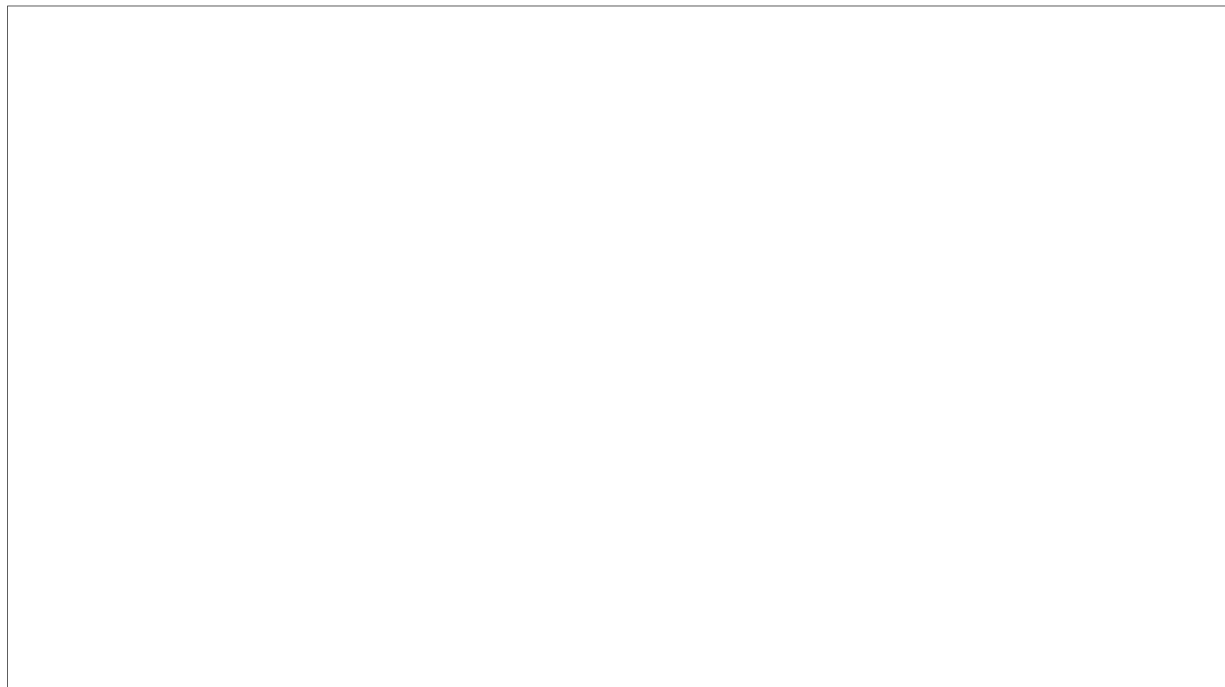
coffee/tea

Wine: Robert Mondavi Red

**Suggested Seating Arrangement:**

(WINDOWS)

25X1



# DINING ROOM EVENTS CHECKLIST

Time/Date of Event: 1200 - Thursday, 17 January 1984

Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_

Host: DCI XX DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other \_\_\_\_\_

Place: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

In Honor Of: \_\_\_\_\_

Total Number \_\_\_\_\_

Sponsoring Component: AF/DDO Charge To: 29991

Contact: Gloria Ext: \_\_\_\_\_ Room 3C43

Date Reservation Made: 26 November 1984 By: NDL  
PB Officer

EDR and \_\_\_\_\_ advised: 26 November 1984 Cys to: O/DCI; C/AF/DDO; EDR  
Date

Place Cards:  
Ordered 1/14/85 Date Received \_\_\_\_\_ Date To EDR \_\_\_\_\_ Date

Menu:  
Prepared 1/14/85 Date Distributed To: DCI; DDO; C/CI; C/AF;  
D/AA/SSI; EDR

CONFIDENTIAL

## DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Thursday, 17 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI XX DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: \_\_\_\_\_PLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_

GUEST LIST: Mr. Casey, host

Mr. John Helgerson, D/ALA/DDI  
Fr. Fred Wettering, NIO/AfricaTOTAL: -10 9

## MENU:

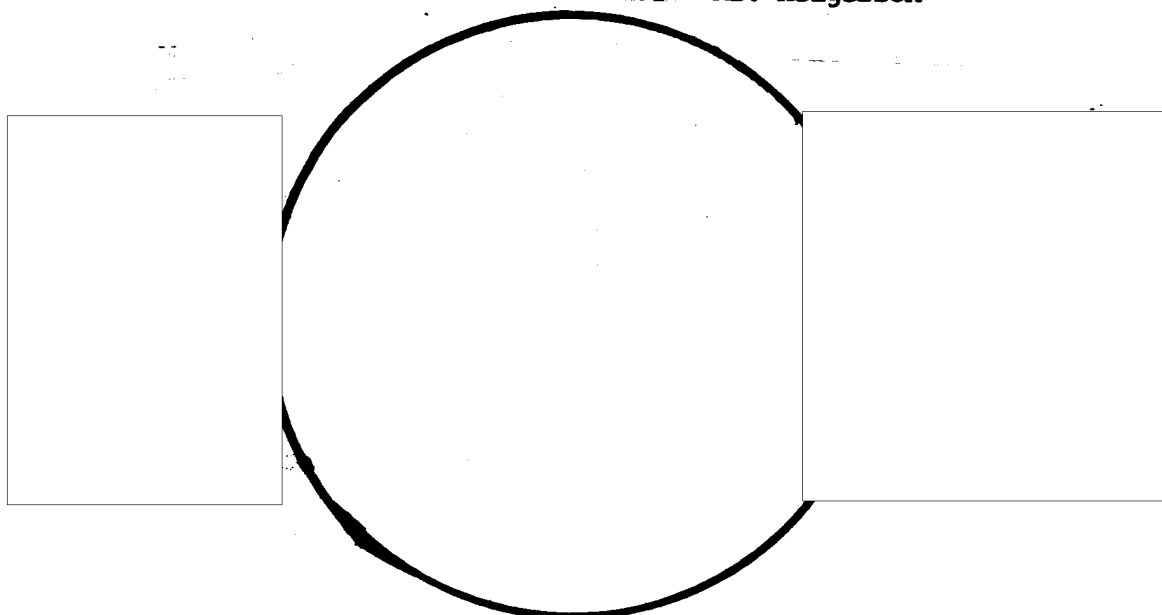
Fresh Fruit Cup  
 Filet of Mountain Trout  
 Fresh Green Beans (Steamed w/Light Butter Sauce)  
 Tossed Salad with Vinaigrette Dressing  
 White Wine with Meal  
 Vanilla Ice Cream w/Chocolate Sauce  
 Coffee/Tea

## SEATING ARRANGEMENT:

(WINDOWS)

Mr. Wettering

Mr. Helgerson



Mr. Casey

CONFIDENTIAL

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DINING ROOM EVENTS  
CHECKLISTTime/Date of Event: 1200 - Monday, 14 January 1984<sup>5</sup>Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_Host: DCI XX DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other \_\_\_\_\_Place: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_In Honor Of:                      Visitor \_\_\_\_\_Total Number of Attendees: 8Sponsoring Component: LA/DDO Charge To: 34298Contact: Linda Ext:            Room 3C2016Date Reservation Made: 10 December 1984 By: NDL  
PB OfficerEDR and            advised: 11 December 1984 Cys to: O/DCI; C/LA/DDO  
DatePlace Cards:  
Ordered 1/4/85 Received \_\_\_\_\_ To EDR \_\_\_\_\_  
Date Date DateMenu:  
Prepared 9 Jan Distributed To: DCI; DDCI; C/LA;  
Date DDO; EDR

CONFIDENTIAL

DINING ROOM EVENTS

\* REVISION 10 Jan 85

TIME/DAY/DATE: 1200 - Monday, 14 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI XX DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: \_\_\_\_\_PLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_

GUEST LIST: Mr. Casey, host

Mr. John McMahon, DDCI

Mr. Clair George, DDO

\*ADD— Mr. Robert Vickers, NIO/LA

9  
 TOTAL: 8

MENU: Fresh Fruit Cup  
 Veal Almondine  
 Fresh Broccoli with Light Butter Sauce  
 Fresh Spinach and Mushroom Salad w/Vinaigrette Dressing  
 White Wine with Meal  
 Sherbet  
 Coffee/Tea

SEATING ARRANGEMENT: (WINDOWS)

Mr. Vickers

Mr. George

Mr. McMahon

Mr. Casey

CONFIDENTIAL

**Page Denied**

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DINING ROOM EVENTS  
CHECKLISTTime/Date of Event: 1200 - Friday, 11 January 1985Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_Host: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other Clair George, DDOPlace: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_In Honor Of: [Redacted]Total Number of Attendees: 4Sponsoring Component: EA/DDO Charge To: 44008Contact: Jill Ext: [Redacted] Room 5D00Date Reservation Made: 7 Jan 1985 By: NDL  
PB OfficerEDR and [Redacted] advised: 7 Jan 1985 Cys to: EA/DDO; EDR  
DatePlace Cards:  
Ordered [Signature] Received \_\_\_\_\_ To EDR 10 Jan  
Date Date DateMenu:  
Prepared 8 Jan 85 Distributed To: C/EA; DDO; EDR  
Date

CONFIDENTIAL



DINING ROOM EVENTS

CONFIDENTIAL

REVISION 10 Jan 85

\*\*1230

TIME/DAY/DATE: ~~1200~~ - Friday, 11 January 1985BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: Clair George, DDOPLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_

GUEST LIST: Mr. George, host

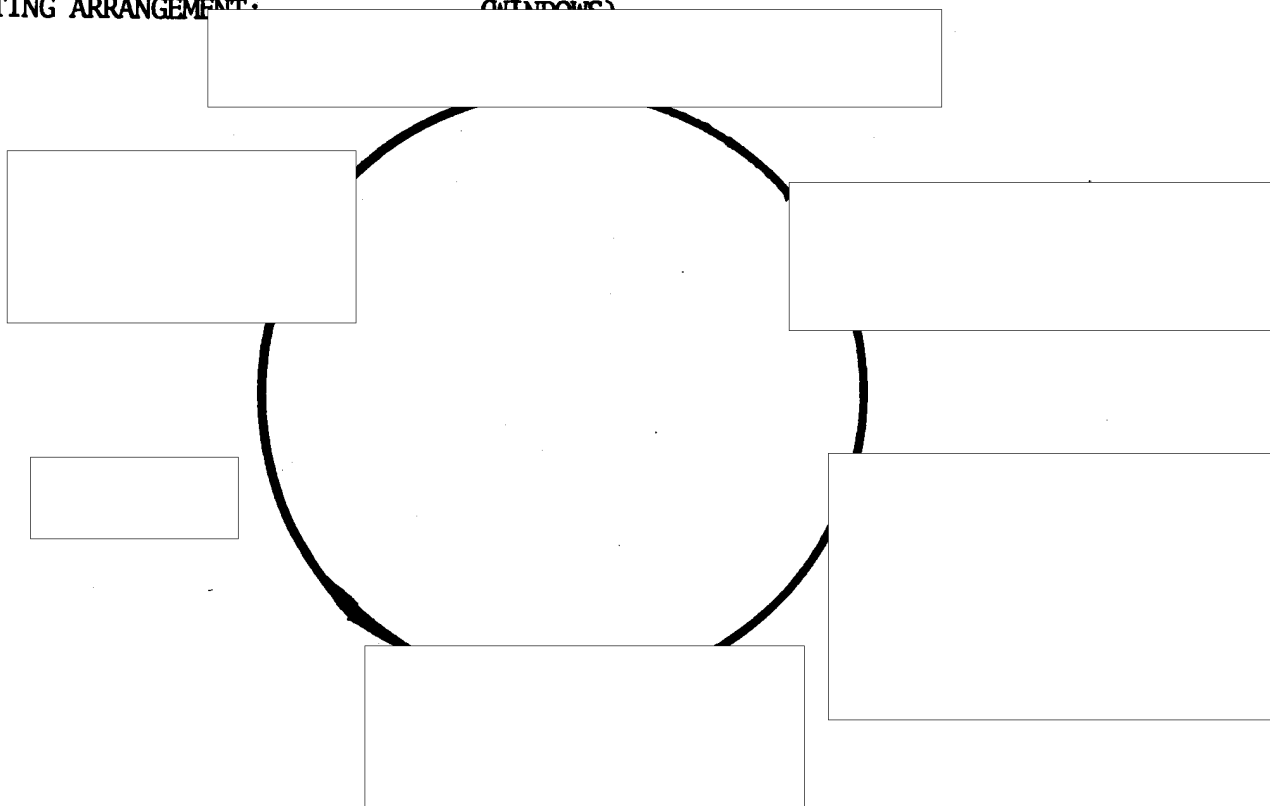
\*\* ADD

TOTAL: 7  
~~±~~

MENU: Cocktails  
 Tomato Juice  
 Chicken Cordon Bleu  
 Tossed Salad with Choice of Dressing  
 Vegetable of the Day  
 White Wine with Meal  
 Fresh Fruit  
 Coffee/Tea

SEATING ARRANGEMENT

CHARTERED



CONFIDENTIAL

**Page Denied**

**CONFIDENTIAL**

**Suggested Menu: (Not necessary if DCI is the host)**

Cocktails

Tomato Juice

~~Steak Delmonico~~

*Chicken Capon Bleu*

Tossed Green Salad w/choice dressing

Vegetable of day

~~Red wine with meal~~

*white*

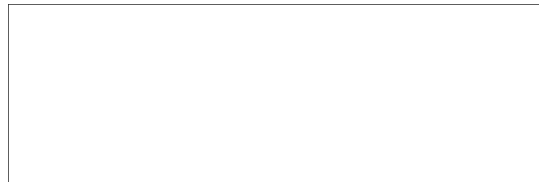
Coffee or tea

Fresh fruit

**Suggested Seating Arrangement:**

(WINDOWS)

25X1



25X1



25X1



Mr. ~~Glair~~ George

(HOST)

**CONFIDENTIAL**

# DINING ROOM EVENTS CHECKLIST

Time/Date of Event: 0745 - Friday, 11 January 1985

Event: Breakfast XX Luncheon        Dinner        Other       

Host: DCI XX DDCI        ExDir        Other       

Place: DCI D.R. XX Executive Dining Room        Other:       

In Honor Of: Secretary of Defense, Deputy Secretary of Defense

Total Number of Attendees: 4

Sponsoring Component: DCI Charge To: 45005

Contact: Betty Ext:        Room 7D60

Date Reservation Made: 7 January 1985 By: NDL  
PB Officer

EDR and        advised: 7 Jan 85 Cys to: O/DCI; O/DDCI; EDR  
Date

Place Cards:  
Ordered N/A Received        To EDR         
Date Date Date

Menu:  
Prepared N/A Distributed To:         
Date

GUEST LIST: DCI  
The Secretary of Defense  
The Deputy Secretary of Defense  
DDCI

Menu to be selected at table  
Use small table

DINING ROOM EVENTS  
CHECKLIST*Cancelled*  
*per O/DCI 1/9/85*Time/Date of Event: 1230 - Thursday, 10 January 1985Event: Breakfast        Luncheon XX Dinner        Other       Host: DCI XX DDCI        ExDir        Other       Place: DCI D.R.        Executive Dining Room        Other: Office of DCIIn Honor Of: Representative Jack KempTotal Number of Attendees: 2Sponsoring Component: DCI Charge To: 45005Contact: Betty Ext:        Room 7D60Date Reservation Made: 4 January 1985 By: NDLPB OfficerEDR and        advised: 4 January 1985 Cys to: O/DCI; EDR  
DatePlace Cards:  
Ordered N/A Received        To EDR         
Date Date DateMenu:  
Prepared 1/4/85 Distributed To: EDR; O/DCI  
Date

DINING ROOM EVENTS

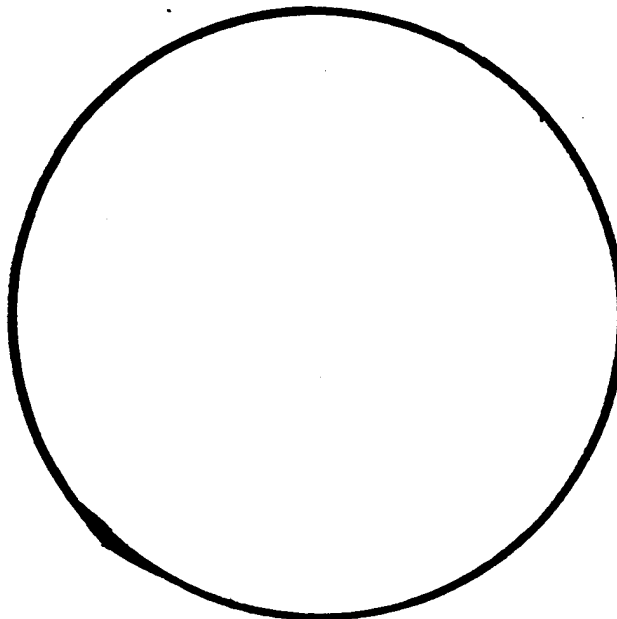
TIME/DAY/DATE: 1230 - Thursday, 10 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI XX DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: \_\_\_\_\_PLACE: DCI D.R. \_\_\_\_\_ EDR \_\_\_\_\_ OTHER: Office of DCIGUEST LIST: Mr. Casey  
Representative Jack Kemp

MENU: Fresh Fruit Cup  
Filet of Mountain Trout  
Fresh Green Beans (Steamed w/Light Butter Sauce)  
Tossed Salad with Choice of Dressing  
White Wine with Meal  
Sherbet  
Coffee/Tea

TOTAL: 2

SEATING ARRANGEMENT: (WINDOWS)



DINING ROOM EVENTS  
CHECKLIST

Time/Date of Event: 1200 - Wednesday, 9 January 1984

Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_

Host: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other Clair George, DDO

Place: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

In Honor Of: Commissioner and Deputy Commissioner of Customs

Total Number of Attendees: 6

Sponsoring Component: DDO Charge To: 17319

Contact: \_\_\_\_\_ Room 7E26

Date Reservation Made: 30 November 1984 By: NDL  
PB Officer

EDR and \_\_\_\_\_ advised: 30 November 1984 Cys to: O/DDO; EDR  
Date

Place Cards:  
Ordered \_\_\_\_\_ Received \_\_\_\_\_ To EDR 7 Jan 85  
Date Date Date

Menu:  
Prepared 7 Jan Distributed To: DDO & Chiefs; EDR  
Date

## DINING ROOM EVENTS

TIME/DAY/DATE: 1200 - Wednesday, 9 January 1985

BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: Clair George, DDOPLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_

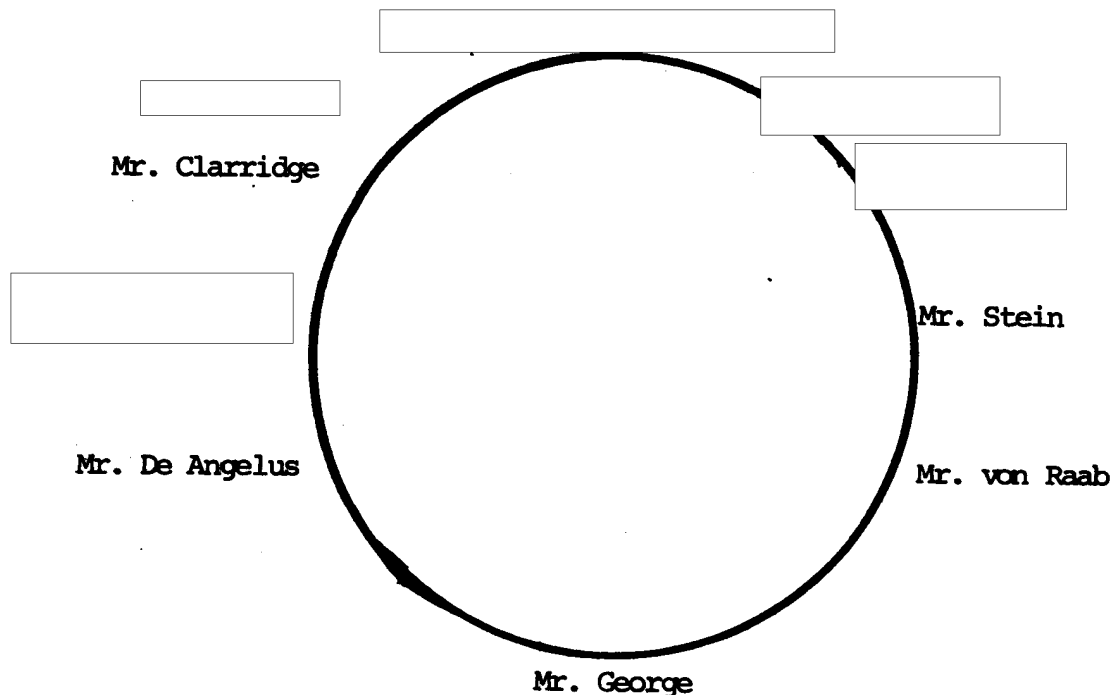
GUEST LIST: Mr. George, host  
 Mr. William von Raab, Commissioner of Customs (guest of honor)  
 Mr. Alfred R. De Angelus, Deputy Commissioner of Customs (guest)  
 Mr. John Stein, IG

25X1  
 25X1  
 Mr. Duane Clarridge, C/EUR

MENU: Cocktails  
 Fresh Fruit Cup  
 Grilled Delmonico Steak (no gravy/mushrooms)  
 Vegetable of the Day  
 Tossed Salad with Vinaigrette Dressing  
 Red Wine with Meal  
 Butter Pecan Ice Cream  
 Coffee/Tea

TOTAL: 11

SEATING ARRANGEMENT: (WINDOWS)



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STAT

**Suggested Menu: (Not necessary if DCI is the host)**

Cocktails  
Fruit Cup  
Plain grilled demonico steak (no mushrooms or gra  
Vegetable of the day  
Salad  
Butter Pecan Ice Cream  
Red Wine

**Suggested Seating Arrangement:**

(WINDOWS)

STAT

# DINING ROOM EVENTS CHECKLIST

Time/Date of Event: 1200-Friday, 4 January 1985

Event: Breakfast \_\_\_\_\_ Luncheon XX Dinner \_\_\_\_\_ Other \_\_\_\_\_

Host: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ ExDir \_\_\_\_\_ Other Clair George, DDO

Place: DCI D.R. XX Executive Dining Room \_\_\_\_\_ Other: \_\_\_\_\_

In Honor Of: Mr. Morton Abramowitz

Total Number of Attendees: 9

Sponsoring Component: DDO Charge To: 17319

Contact: Doris Ext:        Room 7E26 Hqs.

Date Reservation Made: 12/26/84 By: CLD for NDL  
PB Officer

EDR and        advised: 12/26/84 Cys to: ODDO; EDR  
Date

Place Cards:  
Ordered        Received        To EDR 12/31  
Date Date Date

Menu:  
Prepared 12/31/84 Distributed To: EDL; DDO; ADDO;  
Date all other Dis chief

DINING ROOM EVENTS

REVISION 2 Jan 85

TIME/DAY/DATE: 1200 - Friday, 4 January 1985

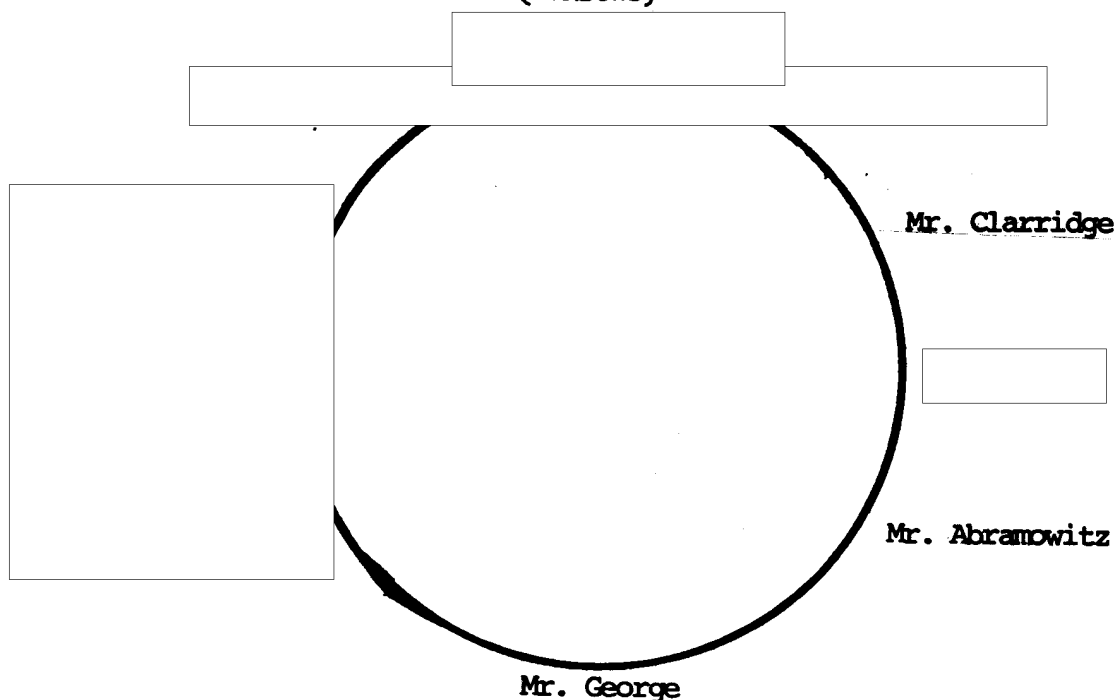
BREAKFAST \_\_\_\_\_ LUNCHEON XX DINNER \_\_\_\_\_HOST: DCI \_\_\_\_\_ DDCI \_\_\_\_\_ EX DIR \_\_\_\_\_ OTHER: Clair George, DDOPLACE: DCI D.R. XX EDR \_\_\_\_\_ OTHER: \_\_\_\_\_GUEST LIST: Mr. George, host  
Mr. Morton Abramowitz, State Department (guest)

Mr. Duane Clarridge, C/EUR

ADD —

TOTAL: 9 10MENU: Cocktails  
Fresh Fruit Cup  
Grilled Delmonico Steak (no gravy/mushrooms)  
Vegetable of the Day  
Tossed Salad with Vinaigrette Dressing  
Red Wine with Meal  
Butter Pecan Ice Cream  
Coffee/Tea

SEATING ARRANGEMENT: (WINDOWS)



CONFIDENTIAL

**ROUTING AND TRANSMITTAL SLIP**

Date

*27 Dec 84*

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1. *Protocol - Nancy*

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

**REMARKS**

*Do you order the lunch  
or shld I? Pls let me  
know. Thy*



DO NOT use this form as a RECORD of approvals, concurrences, disposals,  
clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

*O/O DO,*

5041-102

☆ GPO : 1983 O - 381-529 (301)

OPTIONAL FORM  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

STAT

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**Suggested Menu: (Not necessary if DCI is the host)**

Cocktails before Lunch

Fruit Cup appetizer

Plain Grilled Delmonico Steak (no gravy - no mushrooms)

Vegetable of the Day

Butter Pecan Ice Cream

Salad

Red Wine

**Suggested Seating Arrangement:**

(WINDOWS)

STAT

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